

# EACC ORGANIZATIONAL CHART

**Sean Heyl**  
President  
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- ♦ **CCPS BOE Meetings**
- ♦ **Conventions**
  - ♦ MSEA
  - ♦ NCUEA
  - ♦ NEA
- ♦ **Executive Board Meetings**
- ♦ **Membership Participation**
  - ♦ Local Officers Advance (Governance Only)
  - ♦ Local Events & Workshops
  - ♦ MSEA Events & Workshops
  - ♦ NEA Events & Workshops
- ♦ **Oversees All Committees**
  - ♦ Budget
  - ♦ Bylaws
  - ♦ EACC Elections
  - ♦ Government Relations
  - ♦ IPD
  - ♦ Membership
  - ♦ Minority & Human Civil Rights
  - ♦ Negotiations
  - ♦ Public Relations
- ♦ **Oversees**
  - ♦ Building Representatives
  - ♦ Certified Sr. Rep Program
- ♦ **RA Meetings**
  - ♦ 10 Minute Meeting Documents
- ♦ **Retirees**
- ♦ **Social Media**

**Dawn Pipkin**  
UniServ Director  
dpipkin@mseanea.org

## Assigned Members/Sites Unit I

- |               |               |                  |
|---------------|---------------|------------------|
| • Barnhart    | • Indian Head | • Nanjemoy Creek |
| • Berry       | • JC Parks    | • Neal           |
| • Billingsley | • Jenifer     | • Piccowaxen     |
| • Brown       | • La Plata    | • Ryon           |
| • Craik       | • Malcolm     | • Somers         |
| • Davis       | • Mattawoman  | • St Charles     |
| • Diggs       | • Matula      | • Stethem        |
| • FB Gwynn    | • McDonough   | • Stoddert       |
| • Gale-Bailey | • Middleton   | • TC Martin      |
| • Hanson      | • Mitchell    | • Turner         |
| • Henson      | • Mt Hope     | • Wade           |
| • Higdon      | • Mudd        |                  |

- ♦ Certified Sr. Rep Program
- ♦ CCPS BOE Meetings
- ♦ Chief Negotiator Support
- ♦ Contract Management/Enforcement
- ♦ County Budget Forums
- ♦ Social Media
- ♦ Member Representation
- ♦ Membership Participation
- ♦ Membership Recruitment/Retention
- ♦ Oversees CCPS/CC Budget
- ♦ Trainer for Professional Development

**Dan Besseck**  
Unit II UniServ Director  
dbesseck@mseanea.org

## Assigned Members/Sites Unit II

- Central
- Unit II
  - ♦ Principals
  - ♦ Vice Principals
  - ♦ AIs
  - ♦ PPWs
  - ♦ Directors
  - ♦ Supervisors
  - ♦ Specialists
  - ♦ Coordinators
  - ♦ Psychologists

- ♦ Contract Management/Enforcement
- ♦ Co-Chief Negotiator
- ♦ Member Representation

## ♦ Staff Liaison to:

- ♦ EACC Executive Board
- ♦ Bylaws Committee
- ♦ IPD Committee
- ♦ Membership Committee
- ♦ Negotiations Committee
- ♦ Public Relations Committee/GO Team

**Randy Mickens**  
UniServ Director  
rmickens@mseanea.org

## Assigned Members/Sites Unit I

- Lackey
- North Point
- Smallwood
- Stone
- Westlake

- ♦ Contract Management/Enforcement
- ♦ Member Representation

## ♦ Staff Liaison to:

- ♦ EACC Executive Board
- ♦ GO Team
- ♦ Government Relations Committee
- ♦ Minority Affairs/Human & Civil Rights Committee

**Aimee Holmes**  
Administrative Assistant  
aholmes@mseanea.org

- ♦ **Meetings, Events & PD & Training Prep**
- ♦ **Members' First Point of Contact**
- ♦ **Office Management**
  - ♦ Events
  - ♦ Calendar Notices
  - ♦ Email Distribution Lists
  - ♦ Invoices/Vouchers
  - ♦ Meeting Reminders
  - ♦ Monthly Reconciliations
    - ♦ Bank Statement
    - ♦ Credit Card Statement
    - ♦ Disability Insurance
    - ♦ Life Insurance
    - ♦ Membership
    - ♦ PAC
  - ♦ Ordering/Inventory
  - ♦ Phones, Emails, Copies
  - ♦ Research & Development
  - ♦ Resource Library
  - ♦ Vendor- Correspondence
  - ♦ Website
- ♦ **Tracking Executive Board Contract Requirements**
- ♦ **Tracking Sr. Rep Contract Requirements**
  - ♦ Attendance/10 minute Reports/Activities
- ♦ **Sick Leave Exchange**
- ♦ **Social Media**

