

# EACC ORGANIZATIONAL CHART

**Sean Heyl**  
President  
sheyl@mseanea.org

**Ethan West**  
UniServ Director  
eewest@mseanea.org

**Dan Besseck**  
Unit II UniServ Director  
dbesseck@mseanea.org

**Elizabeth Rasmussen**  
UniServ Director  
erasmussen@mseanea.org

**Aimee Holmes**  
Administrative Assistant  
aholmes@mseanea.org

- ◆ **CCPS BOE Meetings**
- ◆ **Conventions**
  - ◆ MSEA
  - ◆ NCU EA
  - ◆ NEA
- ◆ **Executive Board Meetings**
- ◆ **Membership Participation**
  - ◆ Local Officers Advance (Governance Only)
  - ◆ Local Events & Workshops
  - ◆ MSEA Events & Workshops
  - ◆ NEA Events & Workshops
- ◆ **Oversees All Committees**
  - ◆ Budget
  - ◆ Bylaws
  - ◆ EACC Elections
  - ◆ ECE
  - ◆ Government Relations
  - ◆ GO Team (Grassroots Organizing)
  - ◆ IPD
  - ◆ Membership
  - ◆ Minority Affairs & Human Civil Rights
  - ◆ Negotiations
- ◆ **Oversees**
  - ◆ Building Representatives
  - ◆ BAT Program
- ◆ **RA Meetings**
  - ◆ 10 Minute Meeting Concerns
- ◆ **Retirees**

**Assigned Members/Sites Unit I**

- |                |                  |                  |
|----------------|------------------|------------------|
| • Barnhart     | • JC Parks       | • North Point    |
| • Berry        | • Jenifer        | • Piccowaxen     |
| • Billingsley  | • La Plata       | • PISOTA Charter |
| • Brown        | • Lackey         | • Smallwood      |
| • Craik        | • Mattawoman     | • Somers         |
| • Davis        | • Matula         | • St Charles     |
| • Diggs        | • McDonough      | • Stethem        |
| • ELC—La Plata | • Middleton      | • Turner         |
| • FB Gwynn     | • Mitchell       | • Wade           |
| • Gale-Bailey  | • Mt Hope        | • Westlake       |
| • Henson       | • Mudd           |                  |
| • Higdon       | • Nanjemoy Creek |                  |
| • Indian Head  | • Neal           |                  |

**Assigned Members/Sites Unit II**

- Central
- Unit II
  - ◆ Principals
  - ◆ Assistant Principals
  - ◆ AIs
  - ◆ PPWs
  - ◆ Directors
  - ◆ Supervisors
  - ◆ Specialists
  - ◆ Coordinators
  - ◆ Psychologists

- ◆ Contract Management/Enforcement
- ◆ Co-Chief Negotiator
- ◆ Member Representation

**Assigned Members/Sites Unit I**

- ELC 2- Waldorf
- Hanson
- Malcolm
- Ryon
- Stoddert
- Stone
- TC Martin

- ◆ BAT Program
- ◆ Contract Management/Enforcement
- ◆ Membership Participation
- ◆ Member Representation
- ◆ Membership Recruitment/Retention

**Staff Liaison to:**

- ◆ EACC Board of Directors
- ◆ Membership Committee
- ◆ IPD Committee
- ◆ Membership Committee
- ◆ Minority Affairs/ Human & Civil Rights Committee

- ◆ BAT Program
- ◆ CCPS BOE Meetings
- ◆ Co-Chief Negotiator
- ◆ Contract Management/Enforcement
- ◆ County Budget Forums
- ◆ Social Media
- ◆ Membership Participation
- ◆ Member Representation
- ◆ Membership Recruitment/Retention
- ◆ Oversees CCPS/EACC Budget
- ◆ Trainer for Professional Development

**Staff Liaison to:**

- ◆ EACC Board of Directors
- ◆ ECE Committee
- ◆ Bylaws Committee
- ◆ Negotiations Committee
- ◆ GO Team/Government Relations Committee

- ◆ **Meetings, Events, PD & Training Prep**
- ◆ **Members' First Point of Contact**
- ◆ **Office Management**
  - ◆ Events
  - ◆ Calendar Notices
  - ◆ Email Distribution Lists
  - ◆ Invoices/Vouchers
  - ◆ Meeting Reminders
  - ◆ Monthly Reconciliations
    - ◆ Bank Statement
    - ◆ Credit Card Statement
    - ◆ Disability Insurance
    - ◆ Life Insurance
    - ◆ Membership
    - ◆ PAC
  - ◆ Ordering/Inventory
  - ◆ Phones, Emails, Copies
  - ◆ Research & Development
  - ◆ Resource Library
  - ◆ Vendor- Correspondence
  - ◆ Website
- ◆ **Tracking Executive Board**
- ◆ **Tracking BAT Requirements**
  - ◆ Attendance/10 minute Reports/Activities
- ◆ **Sick Leave Exchange**
- ◆ **Social Media**

